

**COMMUNITIES SCRUTINY WORK PROGRAMME 2019/20**

**Friday at 10:00 am**

**(except 7<sup>th</sup> June, 2019 meeting which is at 2:00pm)**

**Chair: Cllr Kevin Tait      Vice Chair: Cllr Oscar Gomez Reaney**

<b>MEETING DATE</b>	<b>AGENDA ITEM</b>	<b>SCRUTINY ACTIVITY</b>	<b>WHAT IT WILL COVER</b>	<b>UPDATE/COMMENTS</b>
<b>7<sup>th</sup> June, 2019</b>	Remit of the Committee		<ul style="list-style-type: none"> <li>Briefing on Scrutiny :                             <ul style="list-style-type: none"> <li>- setting the scene</li> <li>- the terms of reference for the Committee</li> <li>- How the Committee operates, ways of working– Discussion</li> </ul> </li> </ul>	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>To consider the Committees topic for a Scrutiny review</li> <li>Consider what we want to look at</li> <li>Consider stakeholders who we want to see</li> </ul>	Committee Members <ul style="list-style-type: none"> <li>Decision at Council on resident car parking review topic Officers to be present to provide background</li> </ul> Further topic for discussion <ul style="list-style-type: none"> <li>Health &amp; Wellbeing and Child Obesity Officers to be present to provide background</li> </ul>
	Draft Work Programme		<ul style="list-style-type: none"> <li>To consider the draft work programme for the year and any suggested items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager

	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager
<b>12<sup>th</sup> July, 2019</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Scene setting for Review</li> </ul>	Niall Clarke - Director of Property and Development – Rykneld Homes
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Approval of Project Plan and timetable</li> <li>Drafting of Of questions</li> <li>Documentation</li> </ul>	Committee  Committee
	Animal Welfare Policy	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the draft Animal Welfare Policy</li> </ul>	Victoria Dawson – Team Manager (Legal) Environmental Health representative will be in attendance
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Discussion with Head of Service – Planning on residential parking provision</li> </ul>	Richard Purcell – HOS - Planning
	List of key decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>13<sup>th</sup> September, 2019</b>	Scrutiny Review	Review	<b>Interview</b> <ul style="list-style-type: none"> <li>10:00 am - Head of Service –Street scene</li> </ul>	Discussion with Steve Brunt – HOS Street scene

	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Consideration of additional documentation received and discussion on the next steps of the review</li> </ul>	Committee/ Overview and Scrutiny Manager
	Anti-Social Behaviour Policy	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the draft Anti-Social Behaviour Policy</li> </ul>	Victoria Dawson – Team Manager (Legal)
	CCTV	monitor and challenge	<ul style="list-style-type: none"> <li>Further discussion</li> </ul>	No attendees requested
	Health and Wellbeing Partnership		<ul style="list-style-type: none"> <li>Appointment of representative</li> </ul>	
	List of key decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman -Overview and Scrutiny Manager
<b>22<sup>nd</sup> November, 2019</b>	Previous Review – Domestic Abuse	Monitor	<ul style="list-style-type: none"> <li>To receive an update on progress against the action plan - presentation</li> </ul>	Karen Hanson – Director of Place
	CCTV in Taxis	Review	<p><b>Interviews:</b></p> <ul style="list-style-type: none"> <li>10:30 am - Principal Solicitor - Kevin Shillitto</li> <li>11:00am – Rotherham Borough Council – Licensing – Alan Polgorzelec</li> </ul>	

	List of key decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>17<sup>th</sup> January, 2020</b>	Sex Establishments	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the draft Policy - tbc</li> </ul>	Victoria Dawson – Team Manager (Legal)
	Scrutiny Review	Review	<b>Interviews:</b> <ul style="list-style-type: none"> <li>10:30 am -</li> <li>11:00am -</li> <li>11:30 am -</li> </ul>	
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>28<sup>th</sup> February, 2019</b>	Healthy North East Derbyshire	monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress on the Healthy North East Derbyshire Approach</li> </ul>	Tris Burdett Partnership Officer
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Triangulation of evidence – Scrutiny Review</li> </ul>	Members

	Previous Scrutiny Review	monitor	<ul style="list-style-type: none"> <li>To consider progress against the action plan – Scrutiny Review of Homelessness</li> </ul>	Lee Pepper – Housing Options Team Leader – Sign Off
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>1st May, 2020</b>	Community Safety Partnership	Review	<ul style="list-style-type: none"> <li>To consider the work of the Partnership for the year against the partnership plan</li> </ul>	Faye Green – Community Safety Partnership Manager
	Street scene	monitor and challenge	<ul style="list-style-type: none"> <li>To consider the services performance including recycling</li> </ul>	Steve Brunt, HOS - Street scene
	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> <li>To agree the draft report for Scrutiny Review</li> </ul>	Committee Members
	Action plan - lead officer response	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress against the action plan -Scrutiny Review of Domestic Abuse</li> </ul>	Karen Hanson – Strategic Director Place – sign off
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the list of key decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager